

FORM SUMMARY

Name of Form:	Publication Summons and Notice – Small Claims
Form Number:	SC-5160V
Statutory Reference:	§799.12(2), 799.12(4), and 799.12(6), 799.16, ch. 985, Wisconsin Statutes
Benchbook Reference:	CV 42-7
Purpose of Form:	To provide a notice of filing to the defendant and for the plaintiff to use for publication as a Class I notice in a newspaper of the existence of a small claims action when the defendant cannot otherwise be served personally or by substitute service.
Who Completes It:	The party who needs to serve the other party.
Distribution of Form:	Original will be filed with the court. The Clerk of Court will authenticate copies(?). Party will provide to the newspaper for publication.
Accompanying Forms:	Generally none.
New Form/Modification:	Modified; last update 12/07.
Modification:	Referenced on the form and summary regarding mailing copy of Summons and Complaint with a copy of the notice of publication.
Comments:	Mail a copy of Summons and Complaint with a copy of the notice of publication. The newspaper will provide an affidavit of the publication dates that must be filed with the Clerk of Court.
About this Form:	<p>This form is the product of the Wisconsin Records Management Committee, a committee of the Director of State Court's Office.</p> <p>As a <i>pro se</i> voluntary form, its use is NOT mandatory but it is required to be accepted and distributed by the circuit courts of the State of Wisconsin.</p>